19 NOV 1979

MEMORANDUM FOR: Executive Committee Members

AT   FROM   : [   ]

                Secretary, Executive Committee

SUBJECT   : Agenda for Executive Committee Meeting,
                26 November 1979

The Executive Committee will meet on Monday, 26 November 1979, at 2:30 PM in the DCI Conference Room on two items:

1. <u>Briefing on the State of ODP</u>.

Mr. Johnson will brief the Committee on the use of ODP resources in FY 1979, the projected demand for ODP services, and ODP's ability to provide support in FY 1980. This is the first part of an annual management review of ADP. In January, two Committee meetings will be scheduled for briefings on major ADP applications. An outline of Mr. Johnson's briefing is attached.

2. <u>Discussion/Decisions on NAPA Project Group Report Recommendations</u>.

This will be the first of four sessions to discuss and reach decisions on the recommendations presented in the NAPA Project Group Report. At the meeting you should be prepared to address Sections A-H, <u>A Framework for the Agency Personnel System</u>. The Office of Personnel will be providing you a summary of Committee member comments on the report prior to the meeting.

STAT

Attachment:
  As Stated

cc: D/ODP
     D/OP

Outline for
Executive Committee Briefing
on
The State of ODP

* CIA's ADP Resources

    - Computers - People - Funds

* Where do these resources go?

    - By Directorate

    - By Function

* ODP's Resources

* Who uses ODP? For what purposes?

    - Use of ODP service by Directorate

    - Functional overview

    - Major Projects for FY-80

* Can ODP meet these requirements?

    - Workload trends (Batch, Online, Data Base, DDO, CAMS)

    - Planned Investments

    - Trends and Problems

* Is the EXCOM review process working?

    - Scope of EAG review - FY-79

    - Lessons learned

    - Deviations from FY-79 approval levels

    - Projected scope of FY-80 review